

Graduate School DC Metro Area

Offices at the Northern Virginia Center in Falls
Church - 4th Floor

Graduate Student Dates & Deadlines: Fall 24'

JANUARY 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



Graduate School Staff



Corinne Julien, M.A.
Assistant Director



Torri K. Brown, MSM
Academic Advisor



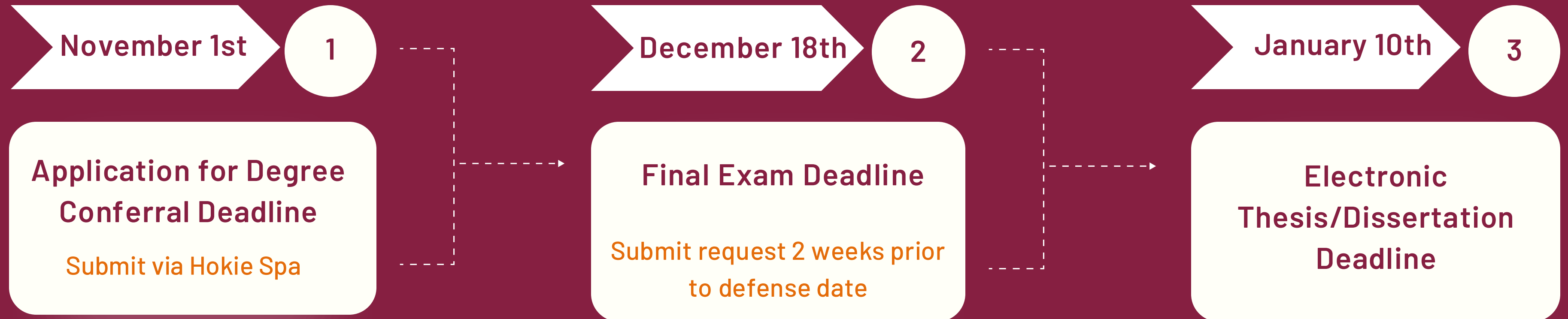
Laura Cooper, M.A.
Academic Advisor
(M.Eng Point of Contact)



DATES AND DEADLINES- DEGREE COMPLETION



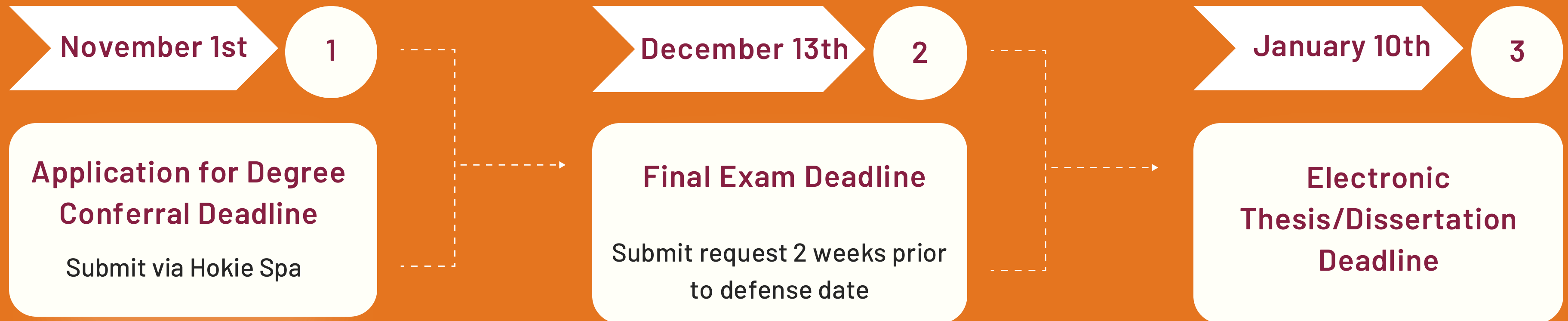
Fall 2024 Masters/EDS Students



DATES AND DEADLINES- DEGREE COMPLETION



Fall 2024 PhD/EDD Students

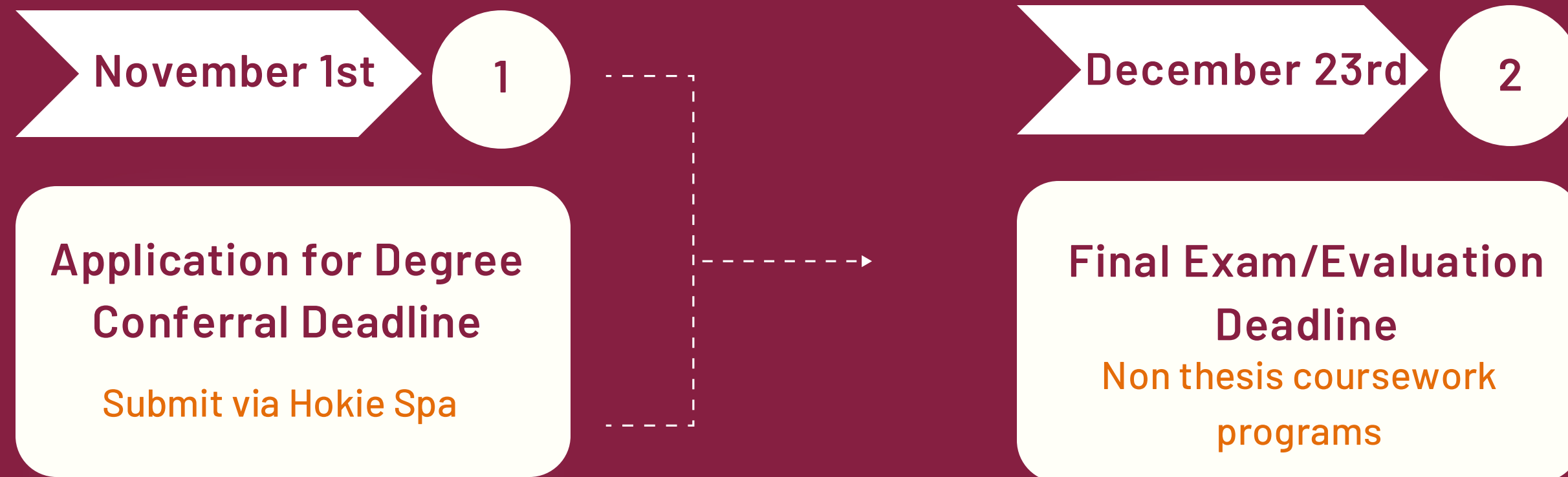


PhD/EDD Students not planning to attend Commencement for Fall 2024 will follow the Masters/EDS Students deadlines listed on prior page***

DATES AND DEADLINES- DEGREE COMPLETION

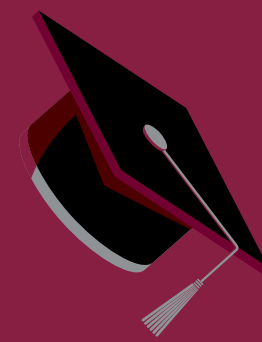


All Non-Thesis Coursework Programs: MNR, MBA, MIT, M.Eng



Non-thesis coursework programs: Your departments will send out an email with detailed steps for final exam /evaluation scheduling in ESS***

APPLICATION FOR DEGREE CONFERRAL (AFDC)



**Application for Degree Conferral
Form is completed in Hokie Spa for
degree awarding**



**You must have an approved plan of
study on file with the graduate
school**



MENU HOKIE SPA



Graduate Student Degree Menu

- [Application for Degree](#)
Apply for your degree.
- [Plan Of Study](#)
View your plan of study.
- [Notification of Commencement Attendance](#)
Graduate Students Only - Let us know your plans about commencement.
- [Graduate Student Checklist](#)
Check the status of your graduation requirements.



GRADUATE STUDENT DEGREE

Step 1

Application for Degree

Apply for your degree

Step 3

Notification of Commencement Attendance

Step 2

Plan of Study

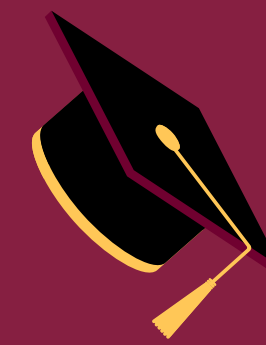
View your Plan of Study Status

Step 4

Graduate Student Checklist

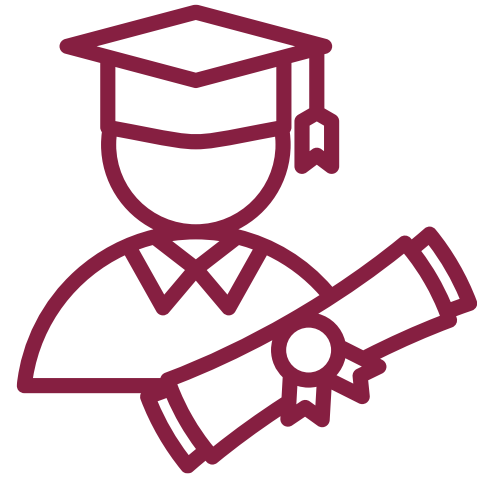
Check the status of your graduation requirements

GRADUATE STUDENT CHECKLIST



The checklist is important to keep track of your progression towards degree awarding in your final semester

FINAL EXAM PROCESS



All students are required to have a final exam scheduled in the Electronic Scheduling System (ESS)



The final exam is an important step needed for degree completion

SCHEDULE FINAL EXAM

Electronic Scheduling System (ESS)



VT Graduate School Approvals :: Login

https://ess.graduateschool.vt.edu/pages/login.php

Virginia Tech | Graduate School | Signature Approval System

Wednesday, January 10, 2018 LOGIN

Welcome to the VT Graduate School Approval System

To log in with a VT PID (faculty/students) [click here](#).

(To log in as an external member [click here](#))

VT Graduate School Home | Privacy Statement | © 2007-2018 Virginia Tech

IMPORTANT STEPS TO DEGREE COMPLETION



Plan of Study

Plan of study approved by your department and Graduate School



Step 1

Step 2

Registration

Enroll in at least 3 credit hours in your final semester



Step 3

Step 4



Application for Degree

Submit your application for degree (Degree or Certificate Conferral request) in Hokie Spa

Thesis and doctoral students

Submit your final exam request at least 2 weeks before the exam

Non-thesis master's students

Submit your final evaluation request at least 2 weeks before the exam

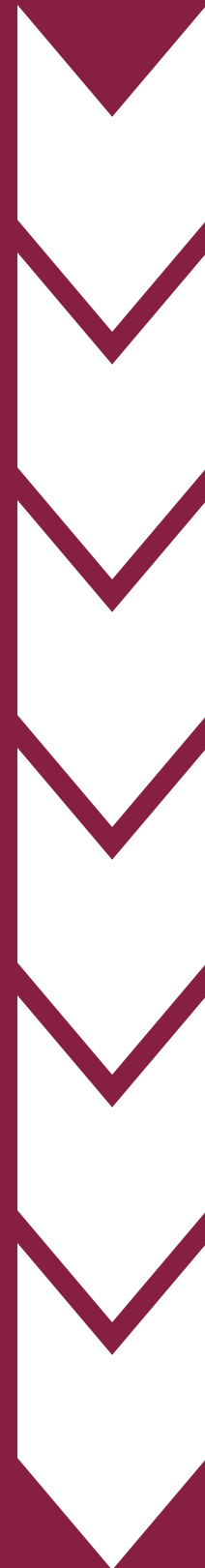
IMPORTANT STEPS TO DEGREE COMPLETION



Defend (Final Exam)
Defend your thesis or dissertation (if applicable)



Step 5



Step 7



Commencement
Participate in commencement (Optional)

Submit your ETD
Submit your ETD for approval by committee and the Graduate School (if applicable)



Step 6

Step 8



Diploma
Degree awarded and receive your diploma by mail

DC Metro Area Graduate Reception



MONDAY, DEC. 16TH 2024 6:00PM

 **Marymount University**

 **Light reception**

 **Proper regalia or business attire required for participation**

 **Please bring Hokie Passport or ID for check in**

[Watch Commencement Live: Fall 2024](#)

[Frequently Asked Questions about Commencement](#)

Blacksburg Commencement Ceremony



FRIDAY, DEC. 20TH 2024 2:30PM



Cassell Coliseum (Main
Campus)



No limit on guest



Proper regalia required for participation



Please bring Hokie Passport or ID
for check in

[Watch Commencement Live: Fall 2024](#)

[Frequently Asked Questions about Commencement](#)

CONTACT THE GRADUATE SCHOOL TEAM



CONTACT US

SCHEDULE AN ADVISING APPOINTMENT!!!



[Graduate School D.C. Metro Area | Northern Virginia Center | Virginia Tech \(vt.edu\)](#)



Schedule Virtual or In Person advising appointments with the team via Navigate



This PowerPoint can be viewed on the NVC webpage: Graduate School DC Metro Area under "Academic Resources" for future reference